

## Risk Assessment – Trip to a Country Park

Note: This is an example of a risk assessment for a trip to a Country Park. Please amend as necessary to meet the needs of your trip.

**VENUE:**

**DATE:**

**SCHOOL/GROUP:**

**TEACHER/LEADER:**

YP = Young People

TLSS = Teachers/Leaders and Support Staff

P = Public

HAZARD IDENTIFIED	PERSON(S) AT RISK OF HARM			INITIAL RISK OF SERIOUS HARM	CONTROL MEASURES TO BE USED	FINAL LEVEL OF RISK
	YP	TLSS	P			
Emergency conditions for an evacuation	X	X	X	Medium	The evacuation plan will be communicated between all staff. All staff will be made aware of the muster point. Country Park estate management made aware of school/group visiting and planned route.	Low
Fire	X	X	X	Medium – high	Teachers/leaders and support staff to check that all fire safety procedures are followed.	Low
Noise disturbance			X	Low – medium	Noise levels to be controlled by teachers/leaders and support staff.	Low
Incident requiring medical treatment	X	X	X	Medium – low	A qualified first aider to be part of TLSS Ambulance to be called if necessary. Each group leader to carry a first aid kit and mobile phone and to be aware of the nearest public telephone.	Low

Difficulties resulting from specific access needs	X	X		Medium	Information about specific needs requested and known by all teachers/leaders and support staff accompanying group. Any person with specific needs contacted to discuss inaccessibility issues.	Low
Trips or falls	X	X		Medium – high	TLSS to obtain information of potential hazards from estate management prior to commencing walk. Necessary precautions taken and alternative route taken if necessary. First aid kit to be carried by each group leaders.	Medium
Becoming lost or separated from walking party	X	X		Low – medium	Walking groups to follow appropriate paths, tracks and signage in the park area. Young people informed of areas that are out of bounds. Young people to be escorted by an adult at all times. Each walking group to have at least one teacher or support staff leading the group and one bringing up the rear – especially on access where you don't have to stick to the paths.	Low
Loss of control of young people	X	X	X	Low – medium	Young people to be supervised at all times	Low
Gunshot injuries – game or sport shooting	X	X	X	Low – medium	TLSS to liaise with Country Park estate management to ensure that no shooting activities will be taking place on the day/s planned for the school/group activities in the park.	Low
Disturbance of flora and fauna	X	X		Low – medium	All young people and TLSS to be made aware of the various flora and fauna in the area and given guidance on how to minimise disturbance whilst enhancing their activities through knowledge and observation of the parks flora and fauna	Low

## **Key risks and responsibilities**

### **Title of your activity**

### **Responsible authority/persons**

*Provide name/s and contact details of the responsible authority i.e. your school/group and the person/s responsible for the planned activity*

### **Event summary**

*Provide a summary of your planned activities*

### **Location details**

*Give details of the location of your planned activities*

### **Identified risks and control measures**

*Identify the main risks of your activities and state any others and their control methods*

*For example, identified risks are:*

**Tripping hazards** through walking in Country Park. The risk should be minimal as major hazards to be identified by park rangers beforehand and a route to follow mapped out.

*Other risks include:*

**Becoming lost or separated from walking party** – minimal risk as all groups accompanied by at least two adults. One to lead the group and one bringing up the rear.

**Medical Emergencies** – each group leader will carry a first aid kit to cover and minor injuries. Teachers/leaders and support staff to carry mobile phones and to be aware of the nearest local phone box. In case of an emergency a pre arranged rendezvous point of XXX has been agreed.

**Disturbance of flora and Fauna** – all children, teachers/leaders and support staff have been made aware of the local flora and fauna and have been given guidance on how to reduce the disturbance of it.